**First Year Programs & Learning Community (FYP&LC)
Faculty Courses and Curriculum Oversight Board**

**University of Connecticut
February 27, 2020, 11am-Noon**

**Rowe 331E**

**Present:** Jaci VanHeest (Chair), Daniel Burkey, James Chrobak, Tom Deans, Friedemann Weidauer, Tamara O’Day-Stevens, Dave Ouimette, Sarah Renn, Sarah Scheidel, Amanda Wilde, Paul Young, Steven Zinn

**Absent:** Terrence Cheng, Stephen Dyson, Mohammed Hussein, Maria Martinez, Kelly Bartlett, Melissa Foreman, Daniel Mercier, Alexia Smith

1. **Welcome to new Stamford Campus member, Tamara O’Day-Stevens**
2. **Welcome to special guest, Beth Settje, from the Center for Career Development. Beth will be**
3. **New Instructors**
	1. We grouped the Engineering Faculty and related staff together to discuss. Per Dr. Burkey, the Department of Engineering decided to include teaching UNIV 1810 Engineering House courses as a faculty teaching requirement, with different faculty rotating through on a five-year rotation. All five sections of Engineering House UNIV 1810s will be taught by faculty going forward.
		1. Chrysochoou (UNIV 1810 – Engineering House LLC, Faculty) - *approved*
		2. Bansal (UNIV 1810 – Engineering House LLC, Faculty) – *approved*
		3. Syharat (UNIV 1810 – Engineering House LLC, Staff) - *approved*
			1. co-instruct with Dr. Chrysochoou
		4. Vanden Berg-Foels (UNIV 1810 – Engineering LLC, Faculty) - *approved*
	2. Both of these candidates are graduate students who will meet with David Ouimette this semester to review expectations and ensure that the students enroll in the EDLR graduate course in the fall. We wave HESA and IBM students having a Master’s Degree as long as they take the EDLR course and complete the FYE Instructor Orientation.
		1. LaFlamme (UNIV 1800, HESA Graduate Student) - *approved*
		2. Rutstein (UNIV 1800, IBM Graduate Student) - *approved*
4. **New Courses**
	1. Brown (Avery Point Campus, Adjunct Faculty) – Heartfulness Yoga – *approved*, with the suggestion that they add a mentor to the course.
		1. FCCOB approved her to teach an Avery Point UNIV 1820 Heartfulness Meditation course in October 2018. This course has been very popular, so they want to offer this second complimentary course.
		2. It is common that regional campus courses and also UNIV 1820 courses do not utilize mentors. However, it would be useful if they added a mentor to the course.
	2. Roby (Faculty) – Dance with Jane Austen – *approved*, with the caveat that the grading structure be revised.
		1. This was a popular course that was offered years ago, but hasn’t been offered recently or reviewed by this current board.
		2. The grading structure will need to be amended. This will require a special room.
	3. Yates (Storrs Campus, Education Abroad Director) – Global Eating - Tabled
		1. This course is being proposed as a two-semester (fall, spring) curriculum, with an Education Abroad component required during spring break.
		2. We have been trying to build more first year abroad experiences. Yates is the Director of Education Abroad, who taught a similar class at Kansas State.
		3. Zinn – For this course, senior high schoolers will have to decide if they want to commit and be able to afford this. Instead, do a spring and fall class, with the Italy trip being during a break or the following spring. This would also provide an opportunity that doesn’t require that they pay for the education abroad if they cannot afford it.
		4. Van Heest – We have a large number of initiatives on this campus that keep certain groups out. There is a problem if only certain people can afford to take this course. The trip piece may need to be disaggregated from the rest of the coursework, so that someone can still participate without having to pay for the Italian abroad part of the trip.
		5. Van Heest – The UNIV 1820s are passion projects for faculty. In this course, there’s someone with a history background that is proposing to teach “Biology of Taste,” which isn’t his specialty and isn’t shown on his CV. Someone else currently on campus with this expertise could teach this course (e.g. Val Duffy in Allied Health).
		6. Deans – Perhaps this course should be renamed to History, Culture, and Food in Italy.
		7. Burkey – Can we send this course to the President’s Office to see if funds could be made available pay for the trip costs for students. This would be a transformative experience.
		8. Scheidel – This could be a great experience to market to first generation students, though only if funds were available to pay.
		9. Weidauer – There are the regular fees and then the Education Abroad fees, that are charged irrespective of whether it’s a week-only or year-long trip. They need to be clear about what the total fees will be.
		10. Deans – We should invite Yates in to discuss this further, as this could be a precedent-setting course.
		11. Van Heest – Yates should reach out to Hedley Freake and Val Duffy, as well as retired **Shane Cirsteader** (??), to help talk about managing the topics and logistics.
5. **Other Business**
	1. Fall 2019 Data
		1. Scheidel reviewed the overall FYE Instructor SET data from fall 2019. Average scores were in the mid-fours overall, with a few low outliers. Overall response rate has held steady in the mid-40%.
		2. Ouimette – part of the FCCOB’s role is to help advice how to remediate when low scores are here.
		3. In terms of low scores, graduate student scores have not been low. At the Hartford and Waterbury campus, it’s possible that they are adjunct faculty, but there weren’t faculty who received low scores.
		4. Zinn – Instructors who received low scores (2.5 or below) need to go through summer re-training and the conference.
		5. Ouimette – We will talk individually with regional campus FYE staff about any of their instructors who received low scores. In the past, it has been very rare to receive really low SET scores. In these cases, instructors sometime don’t return or we look at how to remediate the situation based on the individual situation.
		6. Van Heest – We do need to think through the regional campus piece further, as they are generally in need of instructors and so don’t necessarily want to lose those instructors.
	2. Regional Campus Updates
		1. Stamford (Tamara O’Day-Stevens) – They have put out a call for faculty to teach FYE courses next fall. She has also been reviewing campus partners who go into FYE classes, what the interaction looks like and what the student needs are. She has been debriefing with FYE instructors to see what they needed, what would be good for preparation, etc. They have been talking to Aynsley from CETL, to provide workshops to fall instructors during the summer. She has also been surveying FYE students, to see what they were getting out of their FYE classes, what their needs are, etc.
	3. Senior Year Experience (SYE) Update
		1. The Center for Career Development started SYE, then Student Affairs ran this program for a number of year, then it was dropped. CCD started a pilot last fall, is continuing this spring, and is now looking at expand it for next year.
		2. Beth is hoping to create UNIV 4810s and 4820s, with different advisors in specific majors teaching their own major-based 4810s. She will be proposing this to UICC, along with creating her own Faculty Oversight Board. There was no FCCOB when the course was originally run, but based upon current UICC requirements, there would need to be.
		3. Beth is hoping to collaborate with programs that already have a senior capstone or other senior components that could cross-over to the Senior Year Experience. She is hoping to obtain the continuity between the different UNIV 4800s shell courses (e.g. the resume assignment that both UNIV 1800s and 1810s should complete).
		4. Right now, faculty and staff would be teaching, but also adding graduate students in the future when proper oversight is available.
		5. In the past, HESA students taught SYE in the fall and staff taught SYE in the spring. Hopefully, SYE wouldn’t be pulling FYE instructors.
	4. International Online FYE Course
		1. Due to the health situation in China, it is possible that we may need to create a FYE online course for new freshmen who cannot attend in person.