

FCCOB Meeting

December 10, 2015

9:30 – 11AM, ROWE 234

Attendees: T. Deans, S. Dyson, K. Glines, S. Lesseur, V. Licowski, M. Martinez, R. McCarthy, D. Ouimette, S. Zinn

I. FCCOB Minutes Approval – *approved*

II. Program Updates

- I. Spring 2016 Courses Offered and Enrollments
 - I. Letters going out next week to solicit enrollments. Some classes already doing well in enrollments.
 - II. We will send out targeted e-mails to try to entice students to enroll into select major-based UNIV courses.
- II. Re-vamped Writing Center arrangement is working well. Not overwhelmed with FYE's/ no long waiting list. Writing Center coming in to class has made it work out better. Have a trained graduate and a trained undergraduate student to handle International Sections.

III. New Course Review

- I. Addison Zhao and Larry Gramling, UNIV 1820 “Financial Literacy”
 - I. Saw this course submission for the first time last spring. A. Zhao’s passion is to instill habits into students. L. Gramling has offered to support A. Zhao and they have been meeting regularly. “Building Your Financial Future” is the proposed title for the course. FCCOB thinks that we should make the course have an UNIV 1820 type of title (e.g., “Money Literary”, “Handling Your Money”, “Personal Finance for the Student”, “Money Smarts”) so that it doesn’t seem we are stepping on another department’s toes. S. Lesseur will double check that L. Gramling has vetted the idea with the Finance department head. The course should have a bold disclaimer on the syllabus so that students know the instructors are not serving as a Personal Financial Advisor. Seems that the topics need to be simplified.
 - II. Approved conditional on the suggestions that were made today for Spring 2016. R. McCarthy moved to approve and S. Dyson seconded the motion.

IV. Committee Business

I. UNIV 1820 Faculty Recruitment

- I. Of the faculty that just got tenure, who should we reach out to? Leslie Shor is involved in Chemical Engineering and involved in WiMSE. Maybe the candidates should be invited to lunch so we learn more about them.
- II. A mail merged letter from S. Zinn and signed by D. Ouimette would be an interesting outreach idea. Faculty would be invited to teach a UNIV 1820. May not want to invite them to serve on the board right away. If they are an associate professor you may want to tell them you now have a chance to go beyond what is in your tenure work and beyond your department. For full professors you may want to say you are a senior member of the university and now have the chance to knit together departments and contribute more broadly.

II. Faculty Oversight Terms and Board Member Recruitment

- I. Who are some faculty members we would like to invite to the board? Someone who has been doing FYE anywhere from 3-5 years. D. Ouimette, M. Martinez, and S. Reis will work together to identify candidates. For instance, Neag, Nursing, Social Work, and Law are a couple of areas without representation. Michael Bradford from Dramatic Arts has been very helpful. Should we bring someone in from a branch? Hartford? Scott Campbell has been doing First Year Writing – he might be a good candidate.
- II. Would it be wise to have someone from Res Life on the board? Might be a good idea, but they wouldn't have voting rights. May make it an ex officio position.
- III. We currently have 8 people on the board. We should aim to have 12 people.
- IV. Do we need to meet as often as once a month? May be more of an incentive if there was less of a time commitment. We could move around deadlines for courses to instill 2 meetings per semester rather than 3 or 4.

- R. McCarthy moved to adjourn at 10:35 AM.

Spring 2016 Meetings

- Spring to Schedule Over Break – Look for Appointment Letters (Sally Reis) and Doodle Poll (S. Lesseur)