

FCCOB Meeting

April 25, 2016, 11:00am-12:00pm, ROWE 234

Attendees: D. Burkey, T. Deans, S. Dyson, M. Foreman, K. Glines, S. Lesseur, M. Martinez, R. McCarthy, D. Ouimette, J. van Heest, S. Renn, S. Zinn

I. FCCOB Minutes Approval – *approved*

II. Program Updates

- I. This year's Institute for Curricular Innovation conference will take place May 11th. FCCOB members will be thanked at the conference.
- II. More FYE instructors are needed.
- III. S. Dyson and S. Zinn were recognized for receiving awards.

III. New Instructor Review

- I. The following new instructors were *approved*: Michael Petro (LSAMP Coordinator) and Dana Ziter (1810 – Engineering House).
- II. The following new instructors were *approved conditional* to them graduating with a Bachelor's degree in May 2016 and receiving appropriate training prior to commencing teaching: Emily Reed (IBM student) and Matthew Miller (IBM student)
- III. Yi Le is a Chinese Master's student, who is interested in teaching an international FYE, but has not yet applied. FCCOB requested that she submit a formal application to teach, but first requires that her academic advisor approve the potential teaching placement.

IV. New Shell Review

- I. Transfer Year Experience 3800 - *tabled*
 - I. FCCOB determined that the approval of the course shell would be separate from the approval of the Transfer Connections Learning Community syllabus.
 - II. The syllabus created by Patricia Harkins, Director of Transfer Connections, will first be piloted. After obtaining feedback, a shell syllabus will be created.
 - III. The shell was *tabled* until the first FCCOB meeting of the 2016-2017 academic year, when more data will be available.

V. Transfer Connections LC

- I. FCCOB voiced concerns about the number of requirements included in the syllabus, given that it is a one credit course.
- II. Syllabus feedback included:
 - I. Need for increased opportunities for transfer students to provide feedback and opinions in open discussion.
 - II. Need for assignments that allow for variable, meaningful responses based on the particular experiences of the transfer student.
- III. It was acknowledged that Dr. Harkins has received sometimes conflicting suggestions for what to include in the syllabus, as many UConn constituencies are interested in this new transfer student offering.
- IV. Staffing:
 - I. Dr. Harkins will teach up to two of the transfer sections.
 - II. Another ACES advisor will teach the remaining section.
 - III. FCCOB requested that upperclassmen, who were themselves transfer students, be assigned to mentor these sections.

VI. New 3820 Course Review

- I. Human Rights and Action Learning Community – *approved*
- II. While Dr. Deans is away on sabbatical, his Graduate Assistant, Silke, will be the lead instructor.

VII. New 1820 Course Review

- I. Upcoming Reviews were noted:
 - I. Humanities Institute (C. Johnson) – a proposal will be forthcoming.
 - II. Honors LLC (A. Hopkins) – more information will be forthcoming.
 - III. Sports Broadcasting (J. Vampatella w/J. McMullen) and Broadcasting (J. McMullen w/J. Vampatella) – these instructors are working together to create a two-course offering that would be taken in back-to-back semesters.

VIII. Template Syllabus and Common Contents Expectations - *tabled*

- I. This discussion was tabled and will need to be revisited in the future.

IX. Summer Approvals

- I. The FCCOB *approved* the FCCOB Chair, S. Zinn, or a designee who is a member of FCCOB, to review and approve actions over the summer.

X. Future Items

- I. New 1800 Instructor Reviews
- II. New 1820 and 3820 Fall Courses
- III. Next meeting: TBD (September/October 2016)